Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**ANJUMAN-E-ISLAM'S NEHRU ARTS, SCIENCE AND COMMERCE COLLEGE, HUBLI**
Name of the head of the Institution	**Dr. R .A. Mulla**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08362364095**
Mobile no.	**9845571487**
Registered Email	**nehrucollegehubli1234@gmail.com**
Alternate Email	**iqacnch@gmail.com**
Address	**Anjuman-e-Islam's, Nehru Arts, Science & Commerce College Ghantikeri, Hubli**
City/Town	**Hubballi**
State/UT	**Karnataka**
Pincode	**580020**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr.M.S.Yatnatti**
Phone no/Alternate Phone no.	**08362364095**
Mobile no.	**6366505791**
Registered Email	**nehrucollegehubli1234@gmail.com**
Alternate Email	**iqacnch@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://nehrucollegehubli.edu.in/pdf/NEHRU%20ARTS%20SCIENCE%20AND%20COMMERCE%20COLLEGE%20HUBBALLI%20AQAR%20REPORT%202016-2017.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://nehrucollegehubli.edu.in/pdf/Academic_calendar_2017-18.PDF

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity Period From	Validity Period To
1	**A**	**85.65**	**2004**	**03-May-2004**	**02-May-2009**
2	**A**	**3.12**	**2010**	**04-Sep-2010**	**03-Sep-2015**
3	**A**	**3.02**	**2017**	**22-Feb-2017**	**21-Feb-2022**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**15-Jun-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Regular meetings with stake holders to keep an eye on quality education for students • Analyzing the students' feedback • Promoting Faculty to attend development programmes / Refreshers Courses/ Publications/ International Peer reviewed Journals/ UGC approved Journals • Gender safety, Gender empowerment strategies implemented throughout the year • Creating Voting Awareness among the youth.

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
View File	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Management, Anjuman-e-Islam's, Hubli	**12-Aug-2017**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**

Date of Visit	**19-Jan-2017**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2018**

Date of Submission	**03-Jan-2018**

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**MIS is the ICT based managing of information and services. Instead of single dedicated platform for MIS we make use of office automation software for college office and eLib software for library information centre. Many desktops and laptops are used at all the departments, laboratories by both staff and students. Cell phones are used off the campus. We have adopted Biometric attendance for staff. We have outsourced to OPTRA for RFID technique of registering student's attendance and instant messages are generated and broadcast to their parents. Parents are also updated about the dates and details of the events and programmes held at the campus. They are also informed about the progress of their ward regularly through SMS broadcasting system. The entire campus is under CCTV surveillance system which includes all the classrooms, library and information centre, Physical Education and sports department, playground, frontgate of**

the college, office, corridors etc.. All the systems are connected by internet and WiFi. We share academic information through audio visual means using LCD projectors at seminar halls, auditorium and computer lab. IQAC information has been shared through our website www.nehrucollegehubli.edu.in. We also use various whatsup groups for sharing information instantly. Classroom notes are also shared in the PDF and word format through whatsup. Data required by the University is sent through online. Internal assessment marks, Practical marks etc. are also sent through online to University.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our College is affiliated to Karnatak University, Dharwad . Hence we receive the syllabus from Karnatak University, Dharwad The syllabus is framed by the Board of studies (BOS) Karnatak University, Dharwad . Some of our senior faculty members are the members of the BOS. Curriculum is the process of delivering the syllabus effectively to the students through various modes and methods. Our college has well planned mechanism for delivering curriculum and documentation which is as follows. The syllabus of diploma courses in Urdu language and computer application is designed by National Council for Promotion of Urdu Language (NCPUL) of HRD, Govt. of India. The syllabus of certificate courses in Yoga is designed by the college. In the beginning of the academic year, we frame the academic calendar. Academic calendar contains unitization of the syllabus. It is a document which contains the tentative dates of completion of each unit mentioned in the syllabus and is estimated according to the number of hours allotted in syllabus for that unit and number of teaching hours available as per the time table prepared by the college. Initially the Syllabus is taught in the class room both by conventional and non conventional methods. Conventional method is explaining through chalk and talk method. Non conventional method is teaching through the educational tools like using models while teaching science, enacting while teaching social science subjects and using of charts wherever necessary. Learning through Language lab helps the students to acquaint with phonetics and the correct accent of English words. In a similar way the Commerce and Economics students use Computer lab as commerce lab/Economics lab to have real time experience of Banking, Trade and Market. Simulating software are downloaded through online. Learning also takes place through group discussion, interaction etc. ICT based teaching learning method is also followed to teach some part of the syllabus. Classroom and laboratory Seminars are also organized at regular intervals as scheduled. In science subjects the practical are conducted in the respective departmental laboratories as per the time table. It helps the students to gain hands on experience. A well planned structured feedback system is also framed and followed to improve upon existing practices and to bring about the effectiveness in delivering curriculum. Examination committee of the college takes care of evaluating process through internal tests. Remedial classes are

engaged for slow learners as per the schedule even. Revision classes are conducted and interaction classes are held after the completion of the syllabus. Apart from the academics in the campus, the field visits are also organized which are included in our curriculum. Science students visit the established labs of University and industries and Commerce students visit industries and firms and arts students visit history and archaeology museums and places and monuments which are important from life, society, history, political and art point of view. To place it in a nutshell the curriculum delivery planning is so made that a student from our college gets holistic and integrated personality developed by the time

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Yoga for good Health	00	21/06/2018	30	Useful to become yoga trainer	Leadership, Interpersonal skills organisation
00	Diploma in computer applications, Business Accounting and Multilingual D.T.P	01/07/2017	90	Can be employed in Private or govt. Institutions/school/Industry	Computer application, Buisiness and accounting skills in multi languages
00	One Year Diploma Course in Urdu Language	01/07/2017	90	Urdu teacher,Instructor	Multilanguage skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Open Elective for V VI Semester	27/06/2017
BBA	Open Elective for V VI Semester	27/06/2017
MA	CB CS	01/08/2017
MCom	CB CS	01/08/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

		Certificate	Diploma Course

Number of Students	**26**	**34**

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
[View File](#)		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Under the stewardship of Anjuman-e-Islam's dynamic management, the institution has been serving the cause of minorities and economically weaker section of the society in upgrading towards education. Feedback has been collected on regular basis from the students, alumni, parents, management. Further the management takes initiatives by arranging meetings with the staff to plan better towards improvement. Student feedback is collected by UG and PG Students in the college and feedback is received on various aspects of related to the Teachers such as Subject knowledge, Language, Punctuality, Attitude and performance. Feedback helps us to update our activities. Feedback form is given in structured format. Priority is given to the feedback collected from the students. The head of the institution along with management invites the teaching faculty to discuss the strategies to bring the much needed changes. The Feedback is calculated on the basis of the opinion given by the Students like Very Good, Good, Satisfactory and Unsatisfactory. And the Performance mentioned in the percentage. It helped us to increase the performance of the teachers and future development in enriching their knowledge, punctuality, language, mode of teaching methods etc. The Feedback is also collected from the Teachers, Employers, Alumni and Parents during meetings that are organized in the college. Suggestions and comments given by them are taken as the pointers to excel the academics. The feedback has been the source of strength. It has been helpful to cover the weak areas in academics and administration. Through Departmental meetings, matters of concern are discussed. The head of the institution throws light on the challenges of teaching and learning. Feedback serves a detective mechanism and has been an instrument to improve the quality of education. The different areas where improvements are required are discussed in respective departments such as UG and PG Courses. The proposals given by the different departments are discussed with the Principal and The Management of the College for necessary action. SWOT

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	733	99	49	4	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
49	49	9	4	0	6
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution holds the distinction of practicing a well knit and a well organised system of mentor and mentee relationship. It is the best practice to help the students to come out of their weaknesses. It stimulates the teaching fraternity to consult the books on students' psychology. The teachers are trained in reading pulse of the learner to stimulate the receptivity level of the learner. It has developed a healthy practice of conducting the Orientation Programme for the freshers where they are exposed to have the knowledge of Vision, The Mission, The Objective and the healthy practices of the Institution. It leads to mutual understanding and healthy relationship between the mentor and mentee. Mentoring is based on the following objectives: To develop the healthy and good relationship between the teacher and the student • To identify and address the problems faced by academically weak students • To encourage advanced learners for higher goals • To decrease the student drop-out rates • To prepare students for the competitive world In our institution, apart from institutional orientation programme for freshers, all the departments individually organise Orientation sessions or Freshers' day in the beginning of the academic year for the students of first year degree to design and implement the mentoring system of the department. In the mentoring process, all necessary information related to the student and his/her family is initially collected by the Departments. The Heads of all the Departments maintain the records of class tests/surprise tests, attendance records, records of student seminars etc, related to the reviewing of the performance of the students. Departmental teachers maintain interaction with students through individual meetings. During parent-teacher meetings the teachers discuss with parents and try to identify the problems faced by students and related academic issues. After the announcement of the result of first semester, the list of the failure, slow learners, average and above average students will be made by the teachers. Those students will be called for meeting department-wise. The failures and slow learners are given additional home work so that they join a group of average students. Once or twice a month, those students will be mentored by the departmental teachers. Competition is held amongst the students' group. The fast learners are motivated to

consult additional books so as to prepare them for competitive examinations and to get better results in their examinations. Outcome of the departmental mentoring system • Significant improvement in the teacher-student relationship has been observed • Students have participated and presented papers in State Level and National Seminars. • They have also won prizes in paper presentations, quiz competitions, debates and other similar contests organized by neighboring colleges. • Students have shown outstanding performance in sports and tournaments, NCC and NSS. This mentoring process is successfully practiced by the teachers of all the departments for all the three years of students' stay in the campus till they complete their graduation. Career guidance is given to them when they will be in Sixth Semester.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
832	49	1:17

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
41	21	20	0	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Ours is the private aided college affiliated to Karnatak University Dharwad. We conduct the examinations as per time table and schedule given by the University. Internal Unit tests are conducted twice in each semester. Evaluation work is undertaken by the staff of the respective Departments of the college. Along with the tests, to enhance the quality of the students, our staff members conduct various activities and competitions. The activities like group discussion, pick and speak, debate, essay writing, elocution, personal counselling, mentoring, listening, speaking, reading and writing skills are emphasized in every class by the teachers. Research projects and assignments are given to the students depending on their interest. All the departments and Literary Associations conduct various competitions to enrich and empower the students. After the completion of the syllabus, the students are asked to prepare for the class seminar and they are given one-week time for the preparation and after that they are asked to present in the classes. After the presentation of the topics, there will be healthy discussion on the topic which

is presented by the students. The students those present the papers on the particular topics will be appreciated. The students those who are hesitant to present the papers are motivated and strengthened by the loving words of the teachers to take an active part in presentation of papers in the classes and in the other colleges also. This CIE has helped to students to expand their interests in academic and extra co-curricular activities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Calendar of events of the Institution is prepared before the college reopens. Similarly, every department prepares Academic Calendar and complete the syllabus within stipulated time. The enrollment of NSS Volunteers and NCC Cadets is done in two weeks as per the schedule. After that within a week, Orientation Programme for the fresh students will be conducted. All the teachers will take an active part to orient the freshers by following 'Sunny Tharappan's Facilitator's Manuel' to conduct various activities. Nomination of Student Secretaries for College Debating Union and Gymkhana is done purely on the basis of merit. Teachers' Day, World Ozone Day, NSS Day, NCC Day, Gandhi Jayanthi, Aids Awareness Day, Swami Vivekanand Jayanthi, National Voter's Day and many more are observed every year. As per plan and schedule of the Examination Committee, First and Second Internal Tests are conducted. The schedules of internal tests are communicated to students and faculty in the beginning of the semester. Once, the odd semester is completed, examination and valuation will go according to the university calendar of events. First and Second Internal Tests are conducted by the Examination Committee in Even Semester also. The department of Sports and Physical Education conducts various indoor and outdoor games for the students as per the schedule. The College Debating Union organised extracurricular activities and conducts various Association Programmes. Annual Social Gathering and Valediction will be conducted in the last week of March.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://nehrucollegehubli.edu.in/pdf/2.6.2_Students__Performamnce_.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://nehrucollegehubli.edu.in/pdf/2.7.1Institutional_Feedback_.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received

		agency	sanctioned	during the year
Students Research Projects (Other than compulsory by the University)	**40**	**self finance**	**0**	**0**

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	**00**	**00**

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Physical Education and sports	**1**
Urdu	**1**

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
850000	846221

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
e-lib	Partially	14.2	2015

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	65	34	3	1	0	5	19	8	7
Added	1	0	0	0	0	1	0	0	0
Total	66	34	3	1	0	6	19	8	7

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
245000	240826	460000	455674

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Management has a full fledged team to maintain the infrastructure facilities and equipment. The Institution has adequate classrooms, Laboratories, Seminar Halls, Departments, and Staff-Room The institution has eight Laboratories which are properly maintained by respective Departments. There are 29 Class Rooms which have proper lighting, Fans, CCTV Cameras and also windows to allow natural light and air Facilities: 1. Laboratory : The Institution has well equipped eight Laboratories which are properly maintained by respective Departments and with Wi-Fi connection 2. Library and Information centre: Department of Library Information Centre partially automated works like a knowledge centre utilizing new age technology. We provide adequate books IT Facilities keep up to new age demands. The Department of Library and information Centre with the e-lib Library Software ,With the OPAC for easy to book circulation and reference and e-resource, The Library activities of the purchase of books/Journals/CDs/online resources Training the students, counseling them regarding job opportunities. The new arrival are made known to the user as he keeps on visiting the Department of library and Information Centre. We encourage students to get every year best library user award. To increases the use and users of library and information Centre and make them reach knowledge stated awards of students. 3. Physical education and Sports: The College has participated in various Inter-College activities national and International such as Cricket, Football, Tennis, Weight lifting etc. 4. Computer Lab: Adequate facility for teachers to browse Internet within the Campus, LCD Projector Facilities for ICT based teaching WIFI facility within

premises 1. Centralized computer laboratories 2. Internet and WI-FI Enabled campus. 3.Regular maintenance of Computer Lab and Equipment Computer faculty 5. Classrooms: 1. The college has various committees for maintenance and upkeep of infrastructure. At the departmental level, the Staff submits their requirements to the Principal regarding classroom furniture and other. 2. The Management is in charge of student's requirements. 3. College Campus maintenance is monitored through regular Inspection. 6. Office Administration: Office work is supervised by the office superintends. The work is divided in to two categories office Superintend (Administration) and office Superintend (Accounts).There is six clerical Staff. Office work is fully computerized. Each is given responsibility such as Admission, Examination, Scholarship, salary etc. peons are appointed to assist the office staff and the Principal. 7. Ladies Room: A separate Ladies Room with adequate facilities is provided to the Girls students in the campus. It is well equipped with furniture and wash rooms. A separate prayer room (Namaz room) is also constructed within the Ladies room. A team headed by a lady staff, student secretary, and peon given the responsibility of supervision and maintenance of the ladies room. 8. Washrooms for Boys and Girls: Adequate washroom facilities are provided in the campus for Boys and Girls .The washrooms have water facility round the clock. The cleanliness of the washroom is taken care of by the sweepers. A senior peon is also appointed to take care of the maintenance of the washrooms. 9. Suggestion boxes are installed

http://www.nehrucollegehubli.edu.in/pdf/4.4.2_Procedures_and_support_facilities_.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Aim The aim of the Council is to help students engage themselves in meaningful pursuits outside the co-curricular programme of the college and to provide opportunities for training the students as good citizens. The Council will try to achieve these aims mainly through debates, lectures, meetings and cultural programmes. Membership All the students of the college shall be deemed to be members of the Council for the academic year and all members of the staff shall be its honorary members. The composition of Executive Committee 1 The principal (President) 2 The Vice president of college debating union 3 General Secretary (CDU) 4 General Secretary (Dept of Physical education Sports) 5. Seventeen secretaries under CDU and equal no. of student secretaries under the Department of physical education and sports for different disciplines. Mode of Nomination of Secretaries Students Council was constituted with the kind guidance of the

principal and members of the advisory committee nominated students secretaries, based on their academic performance, the academic toppers from each stream from different disciplines Eligibility of students for selection A student contesting the nomination must have cleared all papers till the date of nomination with 75 attendance in the previous semester. Pledge of the student Council: The nominated student secretaries of this prestigious institution promise to obey by the long cherished ideas of our first prime minister of free India Pundit Jawaharlal Nehru, in whose name our college is named after. Further I promise to keep up the dignity and honors of my alma-mater wherever I go. Tenure The student representatives on the student Council shall hold for a period of one year. Functions of the student Council a) The student Council shall consider all items pertaining to student activities in the Institute brought before it, either by one of its members, students or faculty member. b) All the members have the right to participate c) Supporting the educational development and progress of the students Students Council organizes different cultural programmes to observe important days such as 150th Jayanthi of Shri Swami Vivekananda in the college campus by organizing various competitions for the students " Republic Day", " Independence Day", and "National voters day " are celebrated. Management, faculty members and the student Council of our college also conducted awareness programmes such as "on Thyroidism by Dr . Shivyogi G.H (Physician) about Thyroid related diseases and free checkup camp for TSH level was conducted for 120 students and also public. A famous neurosurgeon Dr. Krantikiran had delivered, a talk on Accidents and Brain Injury' to our students." A Sadbhavana Rally was held by the faculty members and the students to create awareness in the public Communal Harmony. Thus the student's council has organized activities throughout the academic year themselves in meaningful pursuits outside the co-curricular programme of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Anjuman-e-Islam's Nehru Arts, Science and Commerce College Hubli was established in the year 1965, which was named after late Pandit Jawahar Lal Nehru, the First Prime Minister of Independent India. The Alumni Association plays an important role in the progress and development of an educational institution. It unites both old students and the young students by providing mutually beneficial environment, atmosphere for the present students. It mobilizes funds from the members. Cash Awards, Trophies are awarded to the best students, highest scorers, etc to encourage the students in academic and sports activities. Cash Awards, Trophies are given to sports persons for their extraordinary performance in the field of sports and physical education. Association is conducting various academic activities like Lectures on Stress Management, Time Management and Health Check up Programme, etc, by inviting experts. Cultural Programmes are organized to uphold the rich culture and tradition of our country. Various Sports competitions are conducted to encourage the students and to teach them "sound mind in a sound body". We have presently 490 Alumni enrolled from both UG and PG courses. The meetings of the office bearers are held twice in a year. Alumni meet is organized once a year. The Alumni share their experience, success stories, strengths and challenges with the students, faculty and Management members of the College which help the students to face the challenges in their future life. Our Alumni is a galaxy of highly experienced, educated and dedicated members which comprises of Politicians, Advocates, Chartered Accountants, Doctors, Scientists, Bureaucrats, Police Officers, Sports Persons of National and International stature, Principals, Professors, I.T Professional , Human Resource Manager, etc., The Association always expects the bright future of the Institution in

general and students in particular.

5.4.2 – No. of enrolled Alumni:

490

5.4.3 – Alumni contribution during the year (in Rupees) :

3000

5.4.4 – Meetings/activities organized by Alumni Association :

Yes. Meeting Dates - 29-07-2017 24-02-2018 Alumni Meet 25-03-2018

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization Our Institution is decentralized by various committee's which consists of College Debating Union, Gymkhana, HOD's , NSS, NCC, IQAC etc., under the Head's of various Departments . Our Institution under number of cells conducts various programmes such as Anti-ragging, Anti-sexual harassment, Anti-Tobacco Drug abuse etc. To bring about awareness among the students. Participative Management. Our management shows active participation in all the Institutional activities. • They help the Institution the students during the process of admission. • Budgeting of the Institution is transparent done under the leadership of the Management, Principal, Office Superintendent few senior Staffs. • Our Institution has Parent-Teachers Association where in the meetings are conducted between the Parents Teachers our Management helps in solving the problems(if any) of Parents Teachers related to the academic performance of the students. • Our Institution also has a Alumni Association wherein the Alumni Meeting is conducted to know the progress of our Alumni. • IQAC regular meetings are conducted wherein schedule for different programmes are finalised with the co-operation of stake holders. • Our Management with the help of Non-Teaching staff also collects the general feed back of the Staff the necessary requirements for the augmentation of the Infra structure from the students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? Curriculum Development: Our college is affiliated to Karnatak University, Dharwad (KUD). Hence we receive the syllabus from KUD. The syllabus is framed by the Board of studies (BOS) KUD. In the beginning of the academic year, we frame the academic calendar. Academic calendar contains unitization of the syllabus. Initially the Syllabus is taught in the class room both by conventional and nonconventional methods. Science students visit the established labs of University. and industries and Commerce students visit

		industries and firms and arts students visit history and archaeology museums and places and monuments
	Teaching and Learning	Teaching and Learning: Our institution follows some of the innovative process such as power point presentation is made compulsorily even for students while giving seminars. Group discussions is mandatory for higher sem students. Departmental Seminars list is displayed showing topic, name of the students date. Study tours as per the requirement of the syllabus, Projects based on syllabus as well as multi-disciplinary projects are given. Students are motivated by giving suitable prizes, medals financial help. Best projects, Essay written, Departmental journals are displayed on departmental notice board.
	Examination and Evaluation	Examination and Evaluation: As per plan and schedule of the Examination Committee, Internal Tests are conducted. The schedules of internal tests are communicated to students and faculty in the beginning of the semester through institutional calendar of events which is prepared based on the University academic calendar. The internal exam time table is displayed on the notice board. Internal marks of both theory and practical will be uploaded to University website by the office after closing of both the semester
	Research and Development	? Research and Development Our teaching faculty encourages the students to take up research activities by having MoU with Essar labs. Students are made to take part in Inter-collegiate science exhibition by making working models of their projects. Models are kept on open stage for various student to see get motivated. Our students under the guidance of their respective teachers prepare models, posters, seminars take part in state level, national level seminars which are held at various Institution.
	Library, ICT and Physical Infrastructure / Instrumentation	? Library, ICT and Physical Infrastructure / Instrumentation
	Human Resource Management	? Human Resource Management: The institution head decentralizes the power forming different committees to reach the students and work scientifically, the committees are

	headed by the chairmen/chairpersons. The chairmen/chairpersons nominate the members among the staff. The students are also nominated in the committees to monitor their problems .Steering committee is also created upon all these committees to develop coordination between the different committees. Regular meetings at regular intervals are convened to listen to the problems. The suggestions given by the committees are brought to the notice of management by the principal so that they are solved accordingly.
Industry Interaction / Collaboration	? Industry Interaction / Collaboration : Our teaching faculty encourages the students to take up research activities by having MoU with Essar labs
Admission of Students	? Admission of Students The institution creates the awareness among the students by giving ad in the daily news papers, handbills and pamphlets are giving to the students who come to attend the Board exam for12th /P.U. Senior teachers visit the nearby colleges and give the idea about the institution. A separate help desk is made at the time of admission for students and parents to make the process easy, transparent and ward friendly. Admission committee works as a bridge between management and students. Admissions are given on first come first basis. The institution has no cut off marks for admissions in UG and PG Courses.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Out source of OPTRA for RFID technique of registering students attendance and instant messages to the parents. E-tendering for construction. Relevant information are uploaded regularly are institutional website.
Administration	The information to the staff is convened through group whats up and e-mail Implementation of Bio-Metric for staff. The replies are given to all the concerned offices through e-mail.
Finance and Accounts	Use of tally ERP software in the office and Library software(e-lib) The salary of the staff is through HRMS
Student Admission and Support	On line submission of admission

	information to the University. uploading IA Marks and Practical examination marks is online.
Examination	During Examination every class room is under CCTV surveillance.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	00	00	00	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nehru College Credit Co-Operative Society	Nehru College Credit Co-Operative Society, ESI and PF	• Admission fees paid by management to poor and meritorious students • Matching grants from Vidyaposhak, Hubli • Scholorships by SSP, NSP and Vidyashree • Zakaat by Muslim Brothern

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

* Our Institution conducts regular internal external financial audits. * Our internal audit is done by Chartered account as well as, periodical management meetings office staff of Anjuman-e- Islam. * Our external audit is compulsorily done by staff of AG office, Bangalore. * Audit for every year is done regularly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Vidyaposhak Matching Grant Scheme	38492	Payment towards fees

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6.4.3 – Total corpus fund generated

71892

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Local Inspection Committee, Karnatak Univeristy	Yes	IQAC, Management, Principal
Administrative	Yes	AG Office, Bangalore	Yes	Charted Accountant of Anjuman-e-Islam

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

* Blood donation * Road safety week * Progress Report of the students * PTA career guidance counselling of Parents

6.5.3 – Development programmes for support staff (at least three)

* Stress management training for Office Staff. * Computer training by Allahbaksh Mirji. * Orientation Programme for Menial staff. * Lab related training such as Instrument maintenance, First Aid, Fire extinguisher etc

6.5.4 – Post Accreditation initiative(s) (mention at least three)

* Orientation Programme for Students along with Parents. * Construction of Auditorium work taken * Resolved to take Karnatak University Zone -I Youth Festival for the 2019-20

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Entrepreneurship Awareness Camp	21/02/2017	23/02/2017	103	17

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
• College electricity average units are 1506 but used units are 1834, tube lights are replaced by CFL and LED. • One solar panel is installed • One separate peon is given responsibility to switch off the lights and fans in the campus. Awareness programme for students to save electricity and conserve nature. • Rain water harvesting then green audit Formation of Eco club Kitchen waste management that is dry waste and wet waste implementation of Swachh Bharat mission in and around the college campus tree plantation.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	No	0
Special skill development for differently abled students	Yes	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

	local community					

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No Data Entered/Not Applicable !!!

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook/Prospectus	10/05/2017	A separate handbook / prospectus for the courses of BA, BSc, B. Com, BBA, BCA and PG Courses. The purpose of providing the handbooks to the students/parents is to make them know the Vision, Mission, Goals and Objectives of the institution. The prospectus of respective courses includes syllabus as per Karnatak University Dharwad and it includes the information about management. To give clear details regarding the qualification of each and every faculty member. The details of non-teaching staff and Awards and Rewards and Cash Prizes constituted by the staff for the benefit of the students.
IQAC Booklet	22/07/2017	The primary aim of the IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. The primary functions of IQAC are: •Organisation of Workshop, Seminars on quality related themes and promotion of quality circles. •Documentation of various programmes / activities leading to improvement and preparation of AQAR to be submitted to NAAC based on the quality parameters. Benefits: •To provide sound basis for

			decision making •To improve institutional functioning in a better way •To the enhancement and integration among the various activities of the institution and institutionalised many good practices
Orientation for Freshers	29/07/2017		The Orientation Programme for freshers was held on Saturday 29th of July 2017 (from 9am to 5pm.) BA, B.Sc. B. Com students of first semester attended this programme. Tea, tiffin and lunch was provided for the students. The students of all the three streams are mixed and sent to various classes along with the group of teachers to take care and to conduct the following sessions in each classroom. The sessions are: Breaking the Ice: Here, the students introduce themselves and highlight their hobbies. Group Discussion: The group of five to six students are given different topics to discuss among themselves. Face It: The students are trained to present themselves at mock interview held in the Firms My Interest: The students discuss their hobbies and make new friends. Word Play: Students play a word game and test their vocabulary knowledge. Mime and Feedback The purpose of this programme is to mingle the students for all the streams they know each other and make friends they know the facilities provided in this institution.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Separation of degradable and non degradable waste of campus. Maintenance of herbal garden including medicinal plants. Vermiculture Planted trees by NAAC Peer committee members 2017 are maintained in the herbal garden. Awareness programme on Pollution

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals) Provide the details in annexure (annexure need to be numbered as i, ii, iii) I. Title of the practice 1.Zakat fund for the poor/needy students. II. Objectives: 1. Keeping in view that education is the best weapon for eradication of poverty, students are provided financial help. 2. Higher education is a gateway for better tomorrow, students are taken care by supporting them with financial help. 3. Promoting the interest of economically poor towards higher education. III. Context: Empowering the economically poor students has been our motto. Institutions governed by Private managements find it difficult to run them with financial assistance. So the fee structure seems to be a difficult task for the poor students. The institution is run by Anjuman-e Islam, Hubballi, where majority of the students seek admission are from the economically poor and rural background. Students find it tough to get admission under such circumstances, they even think of discontinuing their education.In order to promote their interest in higher education, a best practice was adopted by the institution by collecting Zakat fund. It is a self-financing club formed by the staff of the college.Zakat literally means giving alms to the poor and destitute. It's an Islamic religious practice, which states that persons income or wealth earned through legal ways. As per the Islamic Law a person is liable to pay zakat at 2.5 of his income or wealth. The aim of Zakat is to eradicate poverty. It will help the poor people. But the followers of Islam contribute their share individually which does not serve the major part of poverty. Considering the above factors, the Zakat fund was initiated. A collective effort by the staff has become resourceful to support the cause of poor and needy students, which helps them in promoting their interest in higher education. IV. Practice: Due to enhancement of fees for Higher education at the University, it has been tough going for the economically poor students, even from rural background to get admission for continuing their studies. Through survey its learnt that those students who are really economically weak shall be given fees from Zakat Fund for their continuance of education. Promoting their learning by giving the much needed help is the best practice of the institution. Students are made aware that they should continue to serve the cause of the poor and needy. V. Progress: Promoting learning has been a noble task. Funding agencies like NGOs are supporting only Poor Meritorious students. But Zakat fund is bent upon helping the economically backward/poor students. The students find it tough to get funded by NGOs because its quite time consuming and laborious to get funds. Whereas the process of Zakat Fund is time saving, not laborious. These factors are leading Zakat Fund towards the door of success. Students have benefited the most. VI. Need of Resources to Resolve Problems: Poverty is a curse. Denial of higher education too creates a negative impact on the mind of learners. Limited resources will not do justice to the task. More funds to be collected to help a large number of poor students. Public also should come forward to make it jointly a best practice for promotion of higher education. Hence involvement of Public/ members of the society will make it a strong resourceful unit to meet

the demands of the poor/needy students. Note : Its the innovative, unique, and the best practice of the institution. It deserves a word of appreciation. Overall, its a challenging task which demands - interest, time, efforts and above all funds. 2..Title of the practice I. Creating Voting awareness among college students. II. Objectives: 1.To motivate the students to get EPIC. 2.We collect EPIC related documents III.Context: The mission of the programme is to increase civic engagement and voter awareness among college students. The negligence of one voter makes no difference but mass negligence may cause greater harm to democracy. Voter negligence is widespread, on the polling day the votes casted shows the amount of ignorance. Political ignorance is a serious problem in a democratic setup. Keeping in view, the above things, on 25th January every year National Voting Day is observed. Talks are delivered, oath is administered. Students are made aware that voting is their fundamental right . IV. Practice: We guide our students to register their names to cast their votes. We collect the necessary documents and further make it easy for them to register. They are instructed to collect documents from their family or neighbours to get registered for casting votes. Students are trained to survey their residential area and add the eligible voters for registration. This event becomes more effective for creating awareness among public. V. Progress: As per the records, the attempt has been made and hundreds of students within short period of time got their EPIC Cards in the college. The entrants continued the best practice in their neighbouring community, areas and encouraged them to register to cast their valuable votes. VI. Problems/Short Comings/ Care to be Taken Even after approaching the students/public they delay the process of submitting the necessary documents on time. This affects us to attain 100 success. Reach programmes have to be carried out for betterment. Many eligible voters are totally unaware of the deadline of registering. Voting awareness camps to be created in rural areas/slums. Addition and deleting the deceased, becomes a part of the programme. Note: Voting is a fundamental right but it can be exercised after registering. Creating awareness among the young minds is to make them know their social and national responsibilities. Spreading the message of right to vote and to provide them the licence their EPIC card within short course of time remains to be the innovative, best practice of our institution.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://nehrucollegehubli.edu.in/pdf/7.2.1_Best_Practices_of_the_Institution.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution has set for itself a vision of excellence and mission of giving a new dimension to the style of its working in all area. The motto of the institute being Service Unto Humanity" it strives to achieve it.The institute was established in 1965 in the heart of the city and 1982 it was shifted to an area which is under developed with economically poor inhabitants. The students of this area accordingly and are academically poor. The institution does not have cut off for admission. Once these students enter the institute instilled with passion for intellectual curiosity, and for developing self-respect. As a result every house in the area has graduates, they are well placed in number of government departments like railways, police, education and others. To of Alumni have opened PUC and Degree Colleges (Dr B R Ambedkar College).The other alumnus Dr Shardha has started primary, High School and PU Degree college . The vision of the institution is excellence and these students are being groomed in necessary skills. They are trained through various training programmes like UPSC/KPSC and other competitive exams. The emblem of the institute has the

prayer "O MAY LORD GIVE INTO ME MORE KNOWLEDGE". Hence, the institution strives to impact academic and extra academic knowledge through various activities and programmes. The vision being transmitting the moral values rich tradition and cultural heritage, all the programmes in the institute commence with recitation of the Qiraat from the holy Quran, the shlokha from the Bhagwadhgita and the psalms from the holy Bible. Besides these students are sensitised towards the need for fastering communal programme harmony and national integration through extracurricular activities, the students are similarly made consciousness of environment protection.

Provide the weblink of the institution
http://nehrucollegehubli.edu.in/pdf/7.3.1 Institutional Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

8 Future Plan of Action for next academic year(500 words) ? The institution is committed to continue the legacy of poor and meritorious students ? To enrich the quality of faculty members, the staff will be encouraged to pursue Ph.D and attend refresher courses orientation programmes and Short term courses. ? As there is much scope for vertical growth than horizontal, college plans for construction of Auditorium on Library Building. ? Full time teachers are advised to get through NET/SET ? Plans for deputing eligible teachers to take up NCC and NSS activities in the college ? As per the preamble given in Vision and Mission of the college to serve the economically and socially weaker section of the society, Skill development and employable training programs will be organized ? A spoken English and personality development programme planned. Mr.Munawar Zama, International trainer for spoken English is invited to be the resource person for the same ? To Represent the rich heritage of north Karnataka the institute is Committed to organize and host the Karnatak University Zone -1 Youth Festival in the year 2019-20 ? As per Institutional Social Responsibility (ISR) the institution is committed to organize Traffic Awareness,Blood Donation, Pollution Control and Road safety programmes. ? Surveys and Analyses will be undertaken during the projects allotted to the students and done under the guidance of staff members ? Plans to organize National/State level workshops and seminars by generating funds from different funding agencies ? Green Audit and Energy Audit is planned for the next year ? Rain water harvesting to recharge bore well is continued for coming years too ? Alumni will be involved for developmental works ? Permission will be sought for MBA course ? Value added short term workshops and training programmes for girl students are planned ? Yoga certified courses will be continued to reduce the stress among the youth ? Campus interviews will be on top priority ? The Assure and Ensure Policy is adopted to minimize the dropout rate by counseling to the student at regular intervals ? The College encourages and motivates the students to participate in various sports events at University,District, State and National levels