

Certificate in
Computer Applications, Business Accounting
and Multilingual DTP
Approved by NSDA (level 4)
Ministry of Skill Development and Entrepreneurship, Govt. of India
Prospectus & Registration Form



Joint
Certification

PRINCIPAL
Department of Arts, Science & Commerce
D. J. Somaiya Institute of Technology, HUBBALLI-20.

Ministry of Education
Govt. of India

January, 2022

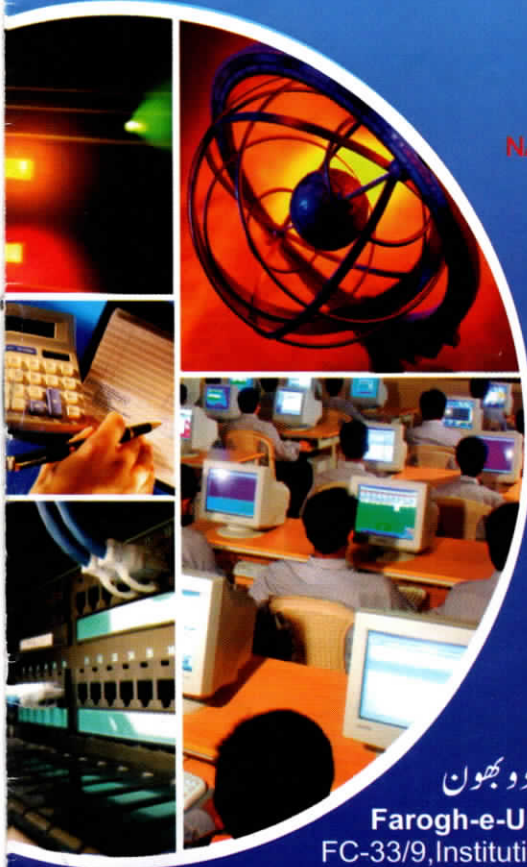


रा.इ.सू.प्रौ.सं
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NATIONAL COUNCIL FOR PROMOTION OF URDU LANGUAGE
(NCPUL)

Ministry of Education
Department of Higher Education, Govt. of India

Course Details

IT Tools and Business Systems.
Internet Technology and Web Design.
Financial Accounting Using Tally & Personality Development.
Programming and Problem Solving Through 'C' Language.
Introduction to ICT Resources.
Multilingual DTP.
Practical & Project Work.



فروغ اردو بھون

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Anjuman-e-Islam's

**NEHRU ARTS, SCIENCE & COMMERCE
COLLEGE GHANTIKERI HUBLI**

(Re-accredited with 'A' Grade by NAAC Consecutively in 3 Cycles)

DEPARTMENT OF BOTANY


TERRARIUM TRAINING PROGRAMME


2020-2021

From: 22nd June to 2nd July

UNDER EARN & LEARN

(Employable Training Programme)


Head of the Department
Dept. of Botany
Nehru Arts Science & Comm. College
HUBLI-580 020.


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Terrarium Training Programme

Report:

Definition: Terrarium is one of the Vivarium in which the plants of interest are grown in the ecosystem.

Aim of the course is –

- Students are made to personally involve in developing the skills related to Soil-Profile, Ecosystem Management & Sustenance.
- They also made, to experience Gardening Technology.

Scope:

Make the students Self-employable.

The Advisory committee of Terrarium Training Programme includes:

Major Dr.M.F.Ansari - Administrator

Dr.M.S.Yatnatti- NAAC Co-Ordinator

Dr.S.M.Chillur- IQAC Co-Ordinator

The Board of Studies of the Course Comprises of:

- Shri.Syed Feroze Ahamed-Head, Department of Botany & Principal.
- Prof.S.N.Emmi -Head, Department of Botany

S.K.Art's& H.S.K.Science Institute, Hubballi.

- Miss.Sabeen Maherosh – Guest Faculty
- Miss.Anisa Bijapur- Guest Faculty
- Mr.Abddul Makandar- Master Trainer for Programme

Duration of the Course:

The duration of the Course was for 10-days with total 30 hours, in that 20 hours allotted for theory & 10 hours for the Practical's.

Resource Persons:

Shri.Syed Feroze Ahamed - Chairman, Certificate Course

Prof. S.N.Emmi- Head,Dept of Botany,S.K.Art's& H.S.K

Science Institute, Hubballi.

Miss. Anisa Bijapur - Co-ordinator, Certificate Course

Mr.Abddul Makandar - Master Trainer, Certificate Course

In this course about One-hundred fifty-one (151) students, were registered and which includes the students from five (5)-different Colleges like

- Nehru Art's,Science& Commerce Degree College Hubballi.
- S.K.Art's & H.S.K.Science Institute, Hubballi.
- Government first grade College Hubballi.
- M.E.S College, Bangalore.
- Global College, Hubballi.

Inauguration of the Course:

On the Occasion of Tropical Rainforest Day, which falls on 22nd June, we inaugurated the Course; we had Prof.S.N.Emmi - Head, Department of Botany, S.K.Art's & H.S.K.Science Institute, Hubballi, as Guest of Honour & The Administrator of Our College Major.Dr.M.F.Ansari as Chief Guest of the Programme

Session of the Course Time: 3 pm to 6 pm

- 2nd day- Shri.Syed Feroze Ahamed – History & Types of Terrarium
- 3rd& 4th Day – Miss .Anisa Bijapur- Requirements for Terrarium
- 5thDay-Prof.S.N.Emmi- Terrarium Plants

- 6th & 7th Day- Shri.Sayed Feroze Ahamed- Maintenance of Terrarium
- 8th Day-Mr Abddul Makandar- Trained the Students –Glass ware preparations
- And Shri.Syed Feroze Ahamed- Demonstrated the Terrarium Preparation.
- 9th Day- Online Test was conducted for the Participants, with 15-multiple choice questions with 30 marks,& were about 105 students attended the test.

Valedictory Function:

On 10th day of programme, that is on 2nd July, Valedictory programme was organised, we had **Dr.Uma V.Nerle**, Principal of K.L.E's S.K.Arts & H.S.K.Science Institute,Hubballi. As **Chief Guest** of the function & Our Administrator **Major.Dr.M.f.Ansarias** Guest of Honour.



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TERRARIUM

Unit 1: Terrarium: History-definition -Types - Based on type of container (Open and closed system terrarium) -Based on plant type (Desert,Rainforest, and Carnivorous Terrariums).

04Hours

Unit 2: Requirements for terrarium: Containers - small stones or pebbles-activated charcoal -potting soil - moss -fertilizers - decorations - plants (suitable for open system andclosed system terrariums).

03Hours

Unit 3: Steps involved in making terrarium – (Demonstration will be shown in practicals).

08Hours

Unit 4:Maintenance of terrarium: Light requirement–Watering –Humidity-Fertilizing-Ventilation and Temperature –Threats for terrarium (from insect, pests and moulds) – Economic importance - Terrarium Marketing.

03Hours

PRACTICALS

Time: 12Hours

- 1: Study of Terrarium and its types.
- 2: Requirements for Terrarium.
- 3: Preparation of Terrarium.
- 4: Maintenance of Terrarium.

References:

- 1: M. Inciarrano and Katy. M. Tiny world Terrarium
- 2: P. Buzo. A Family Guide to Terrariums for Kids
- 3: M. George. Modern Terrarium
- 4: A. Bryant & Kate .B. Terrarium Craft



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GHANTIKERI, HUBBALLI – 580 020

(RE-ACCREDITED WITH "A" GRADE BY NAAC-3RD CYCLE)

DEPARTMENT OF ENGLISH
Free Certificate Course for UG
& PG Students : 2020-21
'Skills for Placement in Corporate
Sectors'
Guidelines

General information


This is a certificate course for final year degree students to complete their graduation with proper finishing touch in different types of skills. This is the competitive, communicative and skill orientated world where English language plays its major role as an international and global language. Without the knowledge of English language, graduation is incomplete, though a graduate gets 90% and above. So, with the purpose to help the students of final year degree to complete their graduation successfully with the knowledge of English-speaking skills and other related skills, this certificate course is started from the academic year 2020-21.

Aim of the Course

The aim of the course is to help the students to develop their ability to communicate effectively in English, both speaking with accent and writing for getting better placement in Corporate Sectors. The main purpose of this course is to teach the students to make up their mind strong and help them to become confident in the usage of English language by teaching the basic rules of grammar, spelling, capitalization, number usage, and punctuation, tenses, speeches, voices and other related skills. How to defeat others in communication by defending themselves, how to face interview and how to initiate or how to begin their speech in group discussion will be taught in this course.

Duration of the Course:

The course runs for maximum six months including theory, practical, practice classes, activities, tests, final examination and the declaration of the result. There will be two batches yearly. The first batch starts from July first and it ends on 31st December. On the very next day, next batch starts from January first and ends on 30th June every year. We have started this course during this


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academic year 2020-21. Admission process will be done in the last week of June and December every year. **Total teaching hours is 40.** It runs for four months. After the declaration of the result, the certificates will be distributed to the successful candidates.

Pattern of the Course: One Semester

Eligibility: Any final year degree student of our college

Structure of the course: The Four Papers are as following:

CC101: Functional Grammar

CC102: Communication Skills

CC103: Analytical Skills

CC104: Functional English (Practical Classes)

Scheme of Examination:

Every paper has 50 marks for theory (written exam) and 50 marks for practical exam.

Question Paper Pattern:

Part I: 20 multiple choice questions to be answered. Each question carries 2 marks

Part II: 1 short note is to be answered out of 2 short notes. It carries 10 marks

Part III: Practical exam carries 50 marks.

- The candidate must obtain 50% of marks in each paper for passing and getting certificate.

Program Outcomes

- Students will acquire the Speaking, Listening, Reading and writing (LSRW) skills.
- Will help the students to acquire the skills and knowledge mainly required for getting jobs.
- Students will develop their confidence level to face any challenges in their life

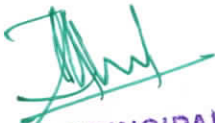
Program Specific Outcomes

- Students will acquire in detail the Speaking, Listening, Reading and writing (SLRW) skills.
- This certificate course enhances the job opportunities with required skills and knowledge.

CC101: Functional Grammar (100 Marks)

Course Outcomes:

1. Understand the meaning and nature of languages and linguistics.
2. Get acquainted with sounds of English language.
3. Get acquainted with morphology, syntax and Semantics.


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CC102: Communication Skills (100 Marks)

Course Outcomes:

1. Students will become fluent in language
2. Improve their communicative skills.
3. Acquire the basic skills of the language that is listening, speaking reading, and writing.
4. Acquire the ability communicate properly.

CC103 Analytical Skills (100 Marks)

Course Outcomes:

1. Students will develop thinking skills.
2. Students will be able to solve their personal problems by analysing.
3. Students will come to know their capacity and analytical skills.

CC104- Functional English (Practical Classes) (100 marks)

Course Outcomes:

1. Students will be able to speak fluently and confidently.
2. They can develop their LSRW skills and they can be able to make use of them according to context of situation.
3. They can develop interview skills and can easily face the interview and get selected for job.

Syllabus

Paper I - CC101: Functional Grammar (100 Marks)

- Introduction to English language
- Brief Introduction to parts of speech
- Tenses
- Voices
- Speeches
- Dialogue writing
- Letter Writing
- Advertisement
- Report writing
- Job application

Paper – II CC102: Personality Development & Communication Skills

- What is Communication
- Types of communication
- LSRW Skills
- Presentation Skills
- Debating Skills
- Leadership Qualities
- Group Discussion
- Art of Public Speaking
- Interview skills





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|----|------------------------------|-----------------------|---------------------------------------|---|
| 21 | Wednesday 4.00 to 6.00 pm | 21 st July | Major.Dr.M.F.Ansari Administrator | <ul style="list-style-type: none"> • Ability to work under pressure • Confidence Building • Emotional Intelligence • Critical Thinking • |
| 22 | Thursday 4.00 to 6.00 pm | 22 nd July | Major.Dr.M.F.Ansari Administrator | <ul style="list-style-type: none"> • Team Management, • Problem Solving • Organisation Skills |
| 23 | Friday 4.00 to 6.00 pm | 23 rd July | Dr.S.M.Chillur Associate Professor | Online Test |
| 24 | Saturday | 24 th July | Valedictory Programme | |


Course Coordinator

Head, Dept. of Department


 Prof. Sayed Feroze Ahmed
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Head Department of Commerce

Dr. Riyaz Ahmed. A. Mulla
M.Com, M.Phil, Ph.D.
Associate Professor &
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Dr R C Herimath

Head Department of Economics

Head of the Department
of Economics,
Nehru College, HUBLI.



Syed feroze Ahamed

Principal Nehru Degree College, Hubballi

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